

***People for Animals & Wildlife (P.A.W.) Fund
Request for Proposals
Application Deadline: April 16, 2010 (postmarked)***

In 2007, the Community Foundation launched **People for Animals & Wildlife (P.A.W.)** as an initiative under the umbrella of which donors could address issues relating to the well-being, humane treatment and protection of animals and wildlife in southeastern Connecticut.

Currently, P.A.W. grants will be awarded from the **Josephine and Gabriel Sacco Fund for Animals**. These grants will support non-profit organizations and agencies that provide care and comfort for animals in the Town of Groton, including basic care, rescue and sheltering, low cost spaying/neutering and other veterinary care, and educational programs designed to encourage responsible pet ownership or to prevent abuse and cruelty.*

Funding is available for projects to be implemented between June 2010 and June 2011. Grants will be considered in any amount up to \$5,000. Grant applications must be postmarked no later than April 16, 2010. Recipients will be announced by May 14, 2010. Grant recipients must submit a grant evaluation report to The Community Foundation by March 18, 2011.

Applicants are strongly encouraged to contact Alison Woods at The Community Foundation to discuss proposals prior to submission. She can be reached at 860-442-3572 or alison@cfsect.org.

*Please note that in the future, we expect to expand P.A.W. funding beyond Groton as additional funds become available and as other donors determine their interest areas

People for Animals & Wildlife (P.A.W.) Fund Grant Application Instructions

Please organize your application as outlined below. Do not assume the review committee knows anything about your project or organization. Focus on the purpose of your project and how it will “make a difference” for the animals involved. **Grant applications must be postmarked no later than Friday, April 16, 2010.** Late applications will not be considered. **Send the complete original proposal plus two (2) additional copies of the cover sheet and narrative; only 1 (one) set of the attachments is necessary.**

Please note that the review committee may request a phone interview or site visit before making a decision. In addition, each grantee will be required to submit a written evaluation report by March 18, 2011 (an outline will be provided).

A. GRANT APPLICATION COVER SHEET

Provide all information requested. Include a brief summary of your request and anticipated outcomes or impact. Attach this sheet to the front of your proposal.

B. PROPOSAL NARRATIVE - please respond to #1-6 below in no more than 2 pages.

1. Describe the proposed project.

Provide a unified, realistic view of the project and its specific desired results. Include how the project will be administered (activities and methods, preliminary timeline, personnel or volunteers involved, any materials/resources to be funded) and how it will produce the desired results.

2. Why is this project needed?

Include any data or observations regarding the need for the project. How and why is this project important or unique? Why will it be effective?

3. Which animals will benefit most from the project?

Identify each target group. Provide the projected number of Groton animals to be served.

4. What specifically will change for those served by this project?

Describe in terms of short and/or long term changes. How will this project “make a difference” for animals in Groton?

5. How will you know the project is successful?

Provide a realistic and appropriate plan for determining the impact of the project. Identify specific evaluation and reporting tools.

6. If applicable, who are your partners or collaborators in this project?

Describe each partner’s role and contribution.

C. ATTACHMENTS

- 1. Project budget** *Include other anticipated sources of funding.*
- 2. Organizational budget for current fiscal year**
- 3. Most recent annual financial statement** *(audited, if available)*
- 4. IRS letter certifying tax exemption status** *(non-profit organizations only)*
- 5. Current board membership list** *(if applicable)*
- 6. Letters of agreement** *(for collaborative proposals)*

